



## **Braxton Park Property Owners Association**

HALL ASSOCIATES, INC MANAGING AGENT (540)982-0011

P.O. Box 20468 Roanoke, VA 24018

Chrissy Greene/VP of Association Management – [cgreene@hallassociatesinc.com](mailto:cgreene@hallassociatesinc.com)

Amanda St. Clair/Community Association Manager – [astclair@hallassociatesinc.com](mailto:astclair@hallassociatesinc.com)

## **SPECIAL BOARD MEETING MINUTES**

November 4, 2024

Pending Review and Approval at Next Board Meeting

	<b>Name</b>	<b>Position</b>	<b>Term Expires</b>
Board Members Present:	Brooke Scott	President	2024
	Misty Hook	Vice President	2024
	Kelly Long	Secretary	2025
	Terri Reinhardt	Director	2025
	Cheryl Bennett	Director	2025
	Chris Kline	Treasurer	2025
	Teresa Hunter	Director	2025
	Vacant	Director	2025
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Board Members Absent:	None		
Others Present:	Amanda St. Clair	Association Manager	
	Chrissy Greene	Association Manager	

### **I. DETERMINE QUORUM AND CALL TO ORDER**

A quorum was met with six board members in attendance. The meeting was called to order at 6:05 PM via Zoom. The seventh board member joined shortly after the call to order (Hunter).

### **II. OWNERS FORUM**

There were no owners present.

### **III. Executive Session - A motion was made (Kline) seconded (Long) to go into executive session to discuss a violation and legal issue. Motion passed unanimously.**

After Executive Session, the Board returned to open session and a motion was made, a motion was made (Long) and seconded (Kline) to extend the time allowed for removal of the dog from the home by 10 days and to solicit a legal opinion on the issue. The 10-day extension is contingent on only an adult owner walking the dog with a non-retractable leash hooked to a second point of control, such as a harness, with the leash not to exceed 6 ft. in length, and the dog being muzzled while outside the townhome. Motion passed unanimously.

### **IV. NEXT MEETING DATE, TIME, LOCATION**

The Annual Meeting will be held on November 19 at Living Waters Ministries located at 1071 Waterlick Rd, Lynchburg, VA 24501. Sign-in will begin at 6:00 pm and the meeting will start at 6:30 PM.

### **V. ADJOURNMENT**

With no other business to discuss, the meeting was adjourned at 7:17 PM.