

**Braxton Park Property Owners Association  
2026 Pool Registration**

This registration must be signed by the Owner who is being granted permission to use the Braxton Park POA pool. This registration is required for all residents of the dwelling requesting admission to the pool for the 2026 pool season. In order to obtain pool key fobs, **this form must be completed and returned – there will be no exceptions.** Send your completed form to: Braxton Park POA, c/o Hall Associates P.O. Box 20468 Roanoke, VA 24018. You may also email your form to [astclair@hallassociatesinc.com](mailto:astclair@hallassociatesinc.com).

**\*\*\*Once the Pool Registration Form is submitted, allow 72 hours for pool key to be activated. No exceptions\*\*\***

**Owner Information – To be completed by an owner of record**

Name		Braxton Park Unit Address	
Mailing Address			
Telephone		Alternate Phone	
Email			

If you do not have a pool key fob, please make a selection below:

- ☐ I need \_\_\_ replacement key fob(s) at a cost of \$25.00 each. (Please indicate the number of key fobs requested.)  
☐ I will not be using the pool and prefer not to be assigned a fob at this time.

Please LEGIBLY PRINT the names of ALL members who **reside in the household** who will be accessing the pool.

Resident Name	Resident Name

Pool Rules will be strictly enforced by the Braxton Park Property Owners Association Board of Directors, Management Company, Pool Committee Members and/or Pool Monitors. Failure to comply with these rules could result in losing your pool privileges. **Any Homeowner delinquent on their POA account will be restricted from the pool and/or pool area.**

**Owner Agreement**

\*If you are an owner who does not physically live within Braxton Park POA ("Absentee Owner") and will have tenants using the pool, please go on to complete the backside of this form.

I have read and hereby agree that I have received and read the Pool Rules (attached) and hereby agree to comply with the rules established by Braxton Park Property Owners Association Board of Directors. I am aware that the Board of Directors can suspend my access to the pool for violation of the published rules and/or delinquent payment.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

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**Absentee Owner Transfer of Pool Privileges to Tenant**

I wish to transfer the privilege to use the swimming pool facilities to my tenant(s) for the 2026 pool season. I agree to take full responsibility for the actions of my tenant(s) and their guests at all times and will assume full responsibility to Braxton Park POA of any costs incurred by my tenant(s). I understand that transferring pool privileges in no way releases me as a member of the Braxton Park Property Owners Association and of the obligation to pay all required assessments and abide by the governing documents.

**\*\*Owners who lease their unit may not use the pool once pool privileges have been transferred to the tenant(s). A copy of the lease agreement may be required to be provided to Management as validation of tenant occupancy during the term of the lease.\*\***

Signature of Owner(s): \_\_\_\_\_

Date:\_\_\_\_\_

\_\_\_\_\_

Date:\_\_\_\_\_

**Tenant Agreement**

I have read and hereby agree that I have received and read the Pool Rules (attached) and hereby agree to comply with the rules established by Braxton Park Property Owners Association Board of Directors. I am aware that the Board of Directors can suspend my access to the pool for violation of the published rules.

**\*Must be read and signed by all tenants included on the lease.**

Signature of Tenant(s): \_\_\_\_\_

Date:\_\_\_\_\_

\_\_\_\_\_

Date:\_\_\_\_\_

\_\_\_\_\_

Date:\_\_\_\_\_

\_\_\_\_\_

Date:\_\_\_\_\_